



NEW ZEALAND  
IMMIGRATION

# Immigration ONLINE – Apply on Behalf

## Information for education providers and agents in New Zealand

June 2015

### **From mid-June 2015, education providers and agents based in New Zealand will be able to submit visa applications online on behalf of students in New Zealand.**

Providers and NZ-based agents will be able to give students clerical help to fill out a form, and to upload the completed form – but, by law, you cannot provide immigration advice. See overleaf for more information on this, including examples of what constitutes immigration advice.

To use this service you should create an Immigration ONLINE account through the Immigration New Zealand website, [www.immigration.govt.nz](http://www.immigration.govt.nz). You will first be prompted to create your own New Zealand Government 'Real Me' login.

Your account shows a summary list of applications and PDF versions of application forms and supporting documents that you submit to Immigration ONLINE on behalf of your clients.

For now, you still need to send student passports to Immigration New Zealand for processing. When completed, each online application will give instructions on where the passport should be sent.

To see a short screen-shot video walk-through of the online form, go to: [www.youtube.com/watch?v=MOorpCwW9IU&feature=youtu.be](http://www.youtube.com/watch?v=MOorpCwW9IU&feature=youtu.be)

#### **What's next?**

Later in 2015, eVisas (passport-free and label-less visas) are expected to become available for student visa applicants from visa waiver countries – these are countries whose citizens do not need a visa to travel to New Zealand.

At the same time, education providers will be able to use Immigration New Zealand's VisaView service to check the visa status of students.

#### **Immigration New Zealand wants to continue working with you.**

- > INZ values the work of education providers and agents in bringing talented students to study in New Zealand. We want this relationship to continue.
- > INZ regards education providers and agents as partners in our business.



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# Immigration ONLINE – Apply on Behalf

Questions and answers for education providers and agents in New Zealand

## Are providers and agents able to apply online for all types of student applicant?

No. Online applications are possible for most full fee-paying students, scholarship students, exchange students and English language students. Some student applicants cannot apply online, such as students that must be accompanied by a guardian.

## What assistance can education providers and NZ-based agents offer student applicants?

Education providers and New Zealand-based agents cannot, by law, offer advice to applicants about any immigration matter. Immigration advice may only be provided by licensed immigration advisers or those who are specified by law as exempt, including education agents outside New Zealand providing advice on student visas only. In practice, this means you can complete an applicant's form under their direction, but you cannot provide advice about any immigration matter, such as:

- > What type of visa they should apply for
- > How they should answer a question on the form
- > How they should answer any follow-up questions from Immigration New Zealand
- > What type of visa they may be eligible for at a later date



More information, including a list of licensed and exempt advisers, is available on the Immigration Advisers Authority website [www.iaa.govt.nz](http://www.iaa.govt.nz)

## Are students allowed to complete the form but give providers and agents access to it?

No – ownership of individual applications cannot be transferred. This is because the submission process is tied to the submitter through your own 'Real Me' login. Students have the right to complete and submit their application forms online themselves.

## Do providers and agents still have access to case officers?

Yes.

## Are online applications compulsory?

For now, all current methods of making student visa applications will remain available, including paper applications. But we encourage agents to go online to submit the application form and upload any supporting documents, as this will lead to a more efficient service for all users.

## What else is changing?

Apply on behalf is one of several new Immigration ONLINE services being introduced in mid-June 2015. The others include online applications for Work and Visitor visas, and eVisas for some Work and Visitor visa applicants who are applying in New Zealand. Later in 2015, eVisas will become available for student applicants from visa-waiver countries.

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